



TAG LOGISTICS CORP

Foreign Worker Program – LMO

Welcome to the TAG Logistics Corp Foreign Worker Program!

In this guide, we provide some of the information you need to know regarding our process, expectations of the job, the training program and more.

The transition from your home country to Canada as a Professional Long Haul Truck Driver can be a challenging and sometimes stressful time. As a new employee, we would ensure that you and your family settle into your new surroundings. Here at TAG Logistics Corp our aim is to assist with your relocation and help make the transition as easy as possible. As a professional employer we recognize the challenges that you will face as you familiarize yourself with the Albertan lifestyle and we are ready to help every step of the way.

We have been successfully hiring foreign workers for since 2006 which has given us the knowledge and experience needed to assist with your relocation. As part of our team you will begin your new life and career here in Western Canada with the best support base that we can offer.

Below are just a few of the things that we offer to our foreign workers:

- ❖ Hotel accommodation provided for the first two weeks.
- ❖ On payroll from the first week with a guaranteed wage.
- ❖ Full assistance in your resettlement, including advice on Property, Licensing, Social Insurance and Medical.
- ❖ Extensive Driver Trainer Program, including approximately 20 hours of free driving lessons prior to taking your Canadian Class 1 road test.
- ❖ Airfare to Canada is covered by TAG Logistics Corp (*Driver Only).
- ❖ Full support of knowledgeable, experienced company staff that are familiar with the Foreign Worker Program and the requirements of the Labour Market Opinion and Provincial Nomination Program.



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The Company:

Corporate Profile

Rainbow Transport Employees Inc., Northwest Transport Employees Inc., Gateway West Logistics Inc., Gateway Dock Employees Inc. & Exalta Transport Alberta are wholly owned and fully integrated members of TAG Logistics Corp.

We employ over 400 staff throughout Canada, with over 250 Professional Drivers currently employed in Alberta.

TAG Logistics Corp is a leading provider of transportation solutions between Edmonton and Calgary and the Western Canada Regions. They transport by truck to Canada's most remote regions with reliable, dependable service at competitive rates.

TAG Logistics Corp maintains trained and experienced people and service customers with an inclusive logistics package including warehousing, distribution, transportation and delivery.

Equipment

Power Units:

Contracted Linehaul & City Tractors

Trailers

Insulated and Non Insulated

Reefer Tandems

Reefer Tridem

Flat Decks

Step Decks

Your First Two Weeks in Alberta:

To assist you in your first two weeks, accommodation will be booked and paid for by TAG Logistics Corp. Details of your hotel will be provided to you prior to your arrival with confirmed dates.

During the first few days in Canada, TAG Logistics Corp will provide you with paid time to organize the essential services and documents required to work as a long-haul truck driver. During this time you will need to complete the following:



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Obtain Your Social Insurance Number:

Your Social Insurance Number (SIN) is a nine-digit number that you need to work in Canada and to have access to government programs and benefits.

Social Insurance Numbers (SINs) that begin with “9” are issued to temporary workers who are neither Canadian citizens nor permanent residents. These SINs are temporary and valid only until the expiry date printed on the front of the card. If you received a SIN card that begins with “9”, it is important that you renew your SIN card to ensure that the expiry date always corresponds with the expiry date on your document from Citizenship and Immigration Canada authorizing you to work in Canada. To obtain your Social Insurance Number, take your completed application and work permit to the following location:

Class 5 Driving License:

Before you can challenge your Class One driving license you will need to obtain your Class Five Driving license. A Class Five license allows you to drive a car and can be obtained by either exchanging your current license or by challenging the driving tests. Cost for License exchange is approximately \$22.00. If you hold one of the following licenses; you will be able to exchange your current license for an Alberta Class Five license:
Austria, Belgium, England, France, Germany, Japan, Republic of Korea, Scotland, Switzerland, United States, Wales.

If you hold a driving license from a country other than those listed above, details will be provided on the steps involved in obtaining the applicable driving license.

To obtain your Class Five license please visit any License Center with the proper documentation.

Documents Required:

- ❖ Driving License (from your home country)
- ❖ Birth Certificate
- ❖ Work Permit
- ❖ Letter of Employment (provided by TAG Logistics Corp)



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Class One Driving License:

To operate an articulated vehicle in Alberta, you will need a Class One Driving license. Once you have your Class Five license you will need to successfully pass your Class One theory test in order to start your Class One in truck training. The Class One theory test can be scheduled and taken at the License Center. Cost is approximately \$17.00.

For more information on Alberta's Class One Professional Driver's License visit:

<http://www.transportation.alberta.ca/content/docType45/Production/profhandbk2009.pdf>

You will need to have a medical prior to obtaining your Class One license. Upon arrival, advise the clinic that you require a medical for a Class One License. The cost starts around \$60.00

Alberta Health Care:

As a temporary worker, you and your family members are eligible for free provincial health care. It is important that you register for Alberta Health Care Insurance Plan (AHCIP) coverage as soon as possible in order to receive insured hospital and physician services.

Supporting Documentation Required: (*Originals)

- ❖ Alberta Driving License
- ❖ Passport
- ❖ Work Permit



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Week Two

During week two you will be expected to report for work and begin your Class One In-Truck Training.

Driving lessons will be booked each day for four hours with a licensed instructor. Lessons include reviewing Rules of the Road, Equipment, Pre/Post Trip Inspections, Yard Procedures and more. This provides you with familiarity of our equipment, practice and eventually the confidence to challenge the Class One driving test.

The lessons are provided by TAG Logistics Corp, but you are responsible for the cost of the test which is approximately \$160.00

For drivers with more than two years' experience, there is a five day orientation package. Our aim is to further educate and broaden the knowledge of our Professional Drivers in an ever changing field. We strive to provide you with an optimal training experience and development training needs.

Orientation and training include but are not limited to the following courses:

Transportation of Dangerous Goods

Whmis

Peoplenet

Fire Extinguisher

Spill Containment

Hijack Commercial Vehicles

Practical Cargo Securement (Theory)

Hours of Service

Vehicle Inspection

Fork-Lift (Theory)

Idle Reduction

As well as providing a Cargo Securement Practical in the yard with a qualified Trainer that includes reviewing weight distribution, over dimensions, and the proper use of straps, chains, etc.

Following that, there is a Practical Fork-Lift test that ensures you know the safe operation of a fork-lift truck, the safe loading & unloading of freight from racks, storage areas and trailers/vehicles.



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Professional Driver Improvement Course

This one day course is a provincially registered instructor led course which teaches new and experienced drivers the importance of defensive driving. This course is also a pre-requisite for the Long Combination Vehicle License.

Long Combination Vehicle Course

The LCV course is only offered to experienced Class One drivers that meet the stringent minimum criteria set out by the province of Alberta. This course is a provincially registered course and the Professional Driver Improvement Course must have been completed prior to attending this course. The LCV course is two sessions, a theory portion followed by a practical road test. All successful students will receive provincially recognized accreditation for the completion of this course.

Successful completion of the course will allow you to haul Long Combination Vehicles such as:

Rockies - Up to 31m in length



Triples - Up to 38m in length



Turnpikes - Up to 40.9m in length





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The Job:

Based in Acheson you will be travelling to various destinations throughout Western Canada and the U.S. With both single and team runs available the opportunity to travel throughout one of the most picturesque countries on earth is at your fingertips.

Located on the doorstep of the Rocky Mountains, our Acheson and Calgary locations are well positioned to offer a career in the transportation industry that very few other companies can compete with. From the National Parks of Southern Alberta to the ice roads of the Yukon and Northwest Territories, your professional driving ability will be both challenging and rewarding.

WORKING HOURS

As required by delivery schedule and according to the commercial drivers federal hours of service. 50-60 hours per week is typical. Truckers work throughout various time of the day and night.

PHYSICAL DEMANDS

The physical demands here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- While performing duties of this job, the employee is regularly required to sit and use hands to finger, handle or feel.
- The employee frequently is required to reach with hands and arms, and talk or hear.
- The employee is occasionally required to stand, walk, climb, balance, stoop, kneel, crouch, or crawl.
- The employee must frequently lift and/or move up to 50 pounds.
- Specific vision abilities required by this job include peripheral vision.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

- While performing the duties of this job, the employee is regularly exposed to vibration.
- The employee is occasionally exposed to wet and/or humid conditions.
- The employee is occasionally exposed to moving mechanical parts, high, precarious places, fumes or airborne particles, and outside weather conditions (extreme cold and extreme heat)
- The noise level in the work environment is usually loud



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Benefits:

TAG Logistics Corp provides Top Industry Rates that may include but is not limited to RSP Matching, Driver Referral Program and a Safety Bonus Program that rewards safe drivers. Plus, to promote a professional image we provide an annual uniform and boot allowance of \$350.00.

Training and Support

TAG Logistics Corp will cover five days with four hours of thorough in-truck training with a qualified instructor; our 5-day Orientation package is designed to provide you with the optimal training experience and developmental needs. Also, we provide classroom training that include all of the necessary programs a Professional Long Haul Truck Driver requires.

Medical Plan

Employees are eligible to enroll in the company's benefit plan after completion of their three month probation period. The benefit plan is through Manulife Financial

Retirement Savings Plan

Retirement Savings Plan (RSP) contributions made by employees are matched by the company at 3% per year.

Career Advancement

TAG Logistics Corp openly encourages advancement for the right candidates. Safety and compliance, training, driver coaches, various supervisor roles and management opportunities are advertised internally and we encourage all to apply.

Recognition and Referrals

The Company offers an employee referral program, providing a \$600 bonus to employees for each referral that is hired. Gift cards are rewarded as a "Thank You" to drivers that go above and beyond; these are presented at Safety Meetings conducted throughout the year.

Company Activities

TAG Logistics Corp has had two employee appreciation BBQs in the past years which all employees were encouraged to attend.

There are also other events organized as required, for example, during the summer a Family Open Day was held for all employees, family and friends to tour the facility. Raffle prizes and BBQ's were available throughout the day and approximately 200 staff participated in the event.



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Health Care:

After registering with Alberta Health Care, you should register with a family doctor.

If a family doctor is not available or you are unable to obtain an appointment when you require, there are walk-in clinics available throughout the city.

If you or a family member requires emergency medical attention, please visit the accident and emergency (A&E) unit at the nearest hospital.

*If you need medical advice, Health Link Alberta provides a free 24 hour helpline - call 780 408 5465.

Transportation - Getting Around the Area:

A vehicle is definitely required for traveling to and from work. Best option is to begin with a rental then look at purchasing your own.

*****TAG Logistics Corp would like to thank you for your inquiry and look forward to hearing from you.***